



## INVITATION TO BID

### FOR THE

### SUPPLY AND DELIVERY OF HP TONER CARTRIDGES

### FOR THE PROCUREMENT SERVICE

**PUBLIC BIDDING NO. 21-097-3**

*FUNDING SOURCE: PROCUREMENT SERVICE FUNDS*

- The **Procurement Service** invites PhilGEPS registered suppliers to bid for the following items in accordance with the provisions of the Revised IRR of R.A. 9184 on the use of the **Approved Guidelines on the use of a Single Year Framework Agreement (Outright Determination of Lowest Calculated and Responsive Bid) under GPPB Resolution No. 27-2019:**

Lot No.	Item No.	Quantity	Item / Description	Approved Budget for the Contract (Php)		Price of Bid Documents (Php)	Delivery Period
				Unit Price	Total Amount		
1	1	945 cart	TONER CART, HP CE310A, Black	2,876.02	2,717,838.90	1,000.00	Please refer to Section VI. Schedule of Requirements (Framework Agreement List)
	2	832 cart	TONER CART, HP CE311A, Cyan	2,797.08	2,327,170.56		
	3	823 cart	TONER CART, HP CE312A, Yellow	2,797.08	2,301,996.84		
	4	824 cart	TONER CART, HP CE313A, Magenta	2,797.08	2,304,793.92		
2	1	642 cart	TONER CART, HP CE320A, Black	3,207.78	2,059,394.76	1,000.00	
	2	477 cart	TONER CART, HP CE321A, Cyan	3,379.38	1,611,964.26		
	3	472 cart	TONER CART, HP CE322A, Yellow	3,379.38	1,595,067.36		
	4	471 cart	TONER CART, HP CE323A, Magenta	3,379.38	1,591,687.98		
3	1	395 cart	TONER CART, HP CE400A, Black	7,590.44	2,998,223.80	2,000.00	
	2	330 cart	TONER CART, HP CE401A, Cyan	11,212.34	3,700,072.20		

	3	335 cart	TONER CART, HP CE402A, Yellow	11,212.34	3,756,133.90		
	4	319 cart	TONER CART, HP CE403A, Magenta	11,212.34	3,576,736.46		
4	1	1,685 cart	TONER CART, HP CE410A, (HP305), Black	4,621.76	7,787,665.60	4,000.00	
	2	1,186 cart	TONER CART, HP CE411A, (HP305), Cyan	6,612.32	7,842,211.52		
	3	1,190 cart	TONER CART, HP CE412A, (HP305), Yellow	6,612.32	7,868,660.80		
	4	1,183 cart	TONER CART, HP CE413A, (HP305), Magenta	6,612.32	7,822,374.56		
5	1	738 cart	Toner Cartridge, HP CF350A Black LJ	3,191.76	2,355,518.88	1,000.00	
	2	629 cart	Toner Cartridge, HP CF351A Cyan LJ	3,248.96	2,043,595.84		
	3	625 cart	Toner Cartridge, HP CF352A Yellow LJ	3,248.96	2,030,600.00		
	4	603 cart	Toner Cartridge, HP CF353A Magenta LJ	3,248.96	1,959,122.88		
6	1	975 cart	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	7,762.04	7,567,989.00	4,000.00	
	2	975 cart	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	9,730.86	9,487,588.50		
	3	975 cart	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJet	9,730.86	9,487,588.50		
	4	975 cart	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJet	9,730.86	9,487,588.50		
7	1	1,300 cart	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	3,772.76	4,904,588.00	3,000.00	
	2	1,300 cart	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	4,448.21	5,782,673.00		
	3	1,300 cart	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJet	4,448.21	5,782,673.00		
	4	1,300 cart	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJet	4,448.21	5,782,673.00		

Please refer to Section VI. Schedule of Requirements (Framework Agreement List)

8	1	448 cart	Toner Cartridge, HP CF410XC (HP410XC) black	8,185.32	3,667,023.36	2,000.00
	2	355 cart	Toner Cartridge, HP CF411XC (HP410XC) cyan	8,219.64	2,917,972.20	
	3	354 cart	Toner Cartridge, HP CF412XC (HP410XC) yellow	8,219.64	2,909,752.56	
	4	357 cart	Toner Cartridge, HP CF413XC (HP410XC) magenta	8,219.64	2,934,411.48	
9	1	993 cart	Toner Cartridge, HP CF410A (HP410A) black	4,884.88	4,850,685.84	2,000.00
	2	775 cart	Toner Cartridge, HP CF411A (HP410A) cyan	6,177.60	4,787,640.00	
	3	771 cart	Toner Cartridge, HP CF412A (HP410A) yellow	6,177.60	4,762,929.60	
	4	764 cart	Toner Cartridge, HP CF413A (HP410A) magenta	6,177.60	4,719,686.40	
10	1	14,676 cart	TONER CART, HP CB435A, Black	3,718.00	54,565,368.00	6,000.00
11	1	560 cart	TONER CART, HP CB540A, Black	3,671.10	2,055,816.00	1,000.00
12	1	910 cart	TONER CART, HP CE255A, Black	8,065.20	7,339,332.00	1,000.00
13	1	2,316 cart	TONER CART, HP CE278A, Black	4,347.20	10,068,115.20	2,000.00
14	1	51,581 cart	TONER CART, HP CE285A (HP85A), Black	3,775.20	194,728,591.20	20,000.00
15	1	348 cart	TONER CART, HP CE390A, Black	9,323.60	3,244,612.80	1,000.00
16	1	4,090 cart	TONER CART, HP CE505A, Black	4,913.48	20,096,133.20	3,000.00
17	1	428 cart	TONER CART, HP CE505X, Black, high cap	8,065.20	3,451,905.60	1,000.00
18	1	5,745 cart	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	3,348.49	19,237,075.05	2,000.00
19	1	2,399 cart	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	6,366.36	15,272,897.64	2,000.00

Please refer to Section VI. Schedule of Requirements (Framework Agreement List)

20	1	1,013 cart	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	5,720.00	5,794,360.00	1,000.00	Please refer to Section VI. Schedule of Requirements (Framework Agreement List)
21	1	1,683 cart	HP Toner CF280XC	9,904.75	16,669,694.25	2,000.00	
22	1	781 cart	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	9,466.60	7,393,414.60	1,000.00	
23	1	2,634 cart	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	3,565.87	9,392,501.58	1,000.00	
24	1	350 cart	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	4,461.60	1,561,560.00	1,000.00	
25	1	1,105 cart	Toner Cartridge, HP CF287A (HP87) black	10,631.50	11,747,807.50	2,000.00	
26	1	281 cart	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	14,471.60	4,066,519.60	1,000.00	

Bidders should have completed, within *five (5) years* prior to the date of submission and receipt of bids, a contract similar to the Project.

2. The summary of the bidding activities is as follows:

Advertisement/Posting of Invitation to Bid	<b>24 June 2021</b>
Issuance and Availability of Bid Documents	<b>24 June 2021</b>
Pre-Bid Conference	<b>1 July 2021; 10:00 AM</b>
Last day of Submission of Written Clarification	<b>5 July 2021</b>
Last day of Issuance of Bid Bulletin	<b>8 July 2021</b>
Deadline for Submission	<b>15 July 2021; 10:00 AM</b>
Opening of Bids	<b>Immediately after the Deadline of Submission of Bids</b>

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Interested Bidders may obtain further information from the Procurement Service and inspect the Bidding Documents through the BAC Secretariat (Procurement Division V) at PS Complex, Cristobal St., Paco, Manila during Mondays to Fridays, except holidays, from 8:00AM to 4:00PM.
5. A complete set of Bidding Documents may be acquired by interested bidders from the BAC Secretariat (Procurement Division V) and upon payment of a non-refundable fee in amounts pursuant to this Invitation. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.

It may also be downloaded free of charge from the websites of the Procurement Service – DBM (PS-DBM) and PhilGEPS, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

6. The Procurement Service will hold a Pre-Bid Conference on **1 July 2021; 10:00 AM**, which shall be open to all interested parties. Pursuant to the health and safety protocols issued by the Inter-Agency Task Force (IATF) for the Management of Emerging Diseases, the scheduled meeting may be accessed through this link: [meet.google.com/nhh-jphb-bzd](https://meet.google.com/nhh-jphb-bzd) via Google Meet.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **15 July 2021; 10:00 AM**.

**Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.**

8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **15 July 2021; 10:00 AM** at PS Conference Room, Procurement Service, Cristobal St., Paco, Manila. The scheduled meeting may be accessed through this link: [meet.google.com/oye-kyhy-azi](https://meet.google.com/oye-kyhy-azi) via Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two separate sealed envelopes in the designated bid box located at the 2<sup>nd</sup> Floor of the Procurement Service.
11. The Procurement Service reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

***Bids and Awards Committee III***

*Procurement Service*

*RR Road, Cristobal St., Paco, Manila*

*8290-6300 loc. 8031*

*pd5@ps-philgeps.gov.ph*

**SIGNATURE REDACTED**

**ENGR. JAIME M. NAVARRETE, JR.**

*Chairperson, Bids and Awards Committee III*